



Partnership Camp Counselor Museum Experience

Status: Hourly Temporary

Schedule: 40 hours/week: June 3 – August 24, 2019

Reports to: Camps & Classes Manager

MISSION OF PORTLAND CHILDREN'S MUSEUM

To develop innovative problem-solvers through playful learning experiences that strengthen relationships between children and their world.

ORGANIZATION OVERVIEW

Portland Children's Museum consists of three aligned entities: (1) the Museum, where exhibits and programs serve the public both on- and off-site, (2) Opal School, a fee-based preschool and K-5 public charter school, and (3) the Museum Center for Learning, which documents and disseminates fresh approaches to education and provides professional development for educators. In this description, Museum, School, and Center refer to the specific entity, while Portland Children's Museum (or, "the organization") refers to the whole.

OUR COMMITMENT TO DIVERSITY AND INCLUSION

In the Portland metro area, 47% of students are children of color. At Portland Children's Museum, we strive to have our guests reflect that diversity, and for our staff and board to be equally diverse. We are committed to eliminating barriers to access and equity and see a diverse workforce as a key step toward this goal. We actively seek to recruit, hire, promote, and retain a diverse workforce—one that welcomes and engages people from every background. We value staff members, volunteers, and board members whose backgrounds further our ability to serve and learn from the diverse families that enrich our community. We invite you to join us on our journey.

POSITION SUMMARY

Portland Children's Museum and the Oregon Zoo work together to provide nine weeks of art and animal themed summer day camps. Each week counselors will lead children entering Kindergarten or 1st grade (5-7 years old) through activities connecting learning and creativity. Camp runs 8:30 a.m.–3:30 p.m., Monday through Friday, June 17 – August 23 (no camp during week of July 4). Applicants should be able to commit to all training and programming from June 3 – August 24.

Partnership Camp Counselors are responsible for inspiring and supporting young visitors' curiosity and creativity in open-ended art and nature exploration. Educators work in teams comprised of staff from both Portland Children's Museum and the Oregon Zoo. Counselors from the Museum act as art specialists and lead the portion of the day spent focusing on the arts. (Zoo staff will be leading the science inquiry pieces and activities at the Zoo.) All Partnership Camp Staff will be expected to learn and help with teaching at both sites.

RESPONSIBILITIES AND DUTIES

Facilitating Camps (90%)

- Lead art activities with various mediums and materials

- Guide children on short hikes and outdoor explorations
- Manage a classroom with up to 16 children
- Help check children in and out of camps
- Maintain a safe environment for children by adhering to all safety procedures

Collaboration & Planning (10%)

- Work with other counselors to prepare activities from camp curriculum to fit the developmental stages and needs of children ages 5–7
- Keep teaching spaces and supplies clean and organized

Completes other duties as assigned

QUALIFICATIONS

Skills

- Experience working with children ages 5–7 in a classroom or other professional setting
- Knowledge of visual art mediums/materials
- Fluency in multiple languages, a plus
- Oregon Food Handler’s Card, First Aid/CPR/Epi-Pen Certifications, a plus

Competencies

- Applicants must be a minimum age of 18 years for this position
- Flexible and comfortable in a fast-paced, dynamic environment
- Strong commitment to diversity; experience working with diverse audiences desired

WORKING CONDITIONS

- Schedule is 7:30 a.m.–4 p.m. Monday–Friday; June 3–August 24 (no camp July 1-5)
- Ability to commit to entire duration of position (June 3-August 24)
- Oregon Criminal History Record check required
- Prompt, regular, and reliable attendance is required.
- Comfortable on uneven surfaces
- This position requires the ability to bend and lift 25lbs

TO APPLY

Please send a letter of interest, resume, and three professional references to resumes@portlandcm.org with the subject **Summer Camp**.

Multiple camp positions are available including:

- Museum Camp Counselor
- Museum Camp Coordinator
- Assistant Camp Counselor
- Partnership Camp Coordinator

Only one application is needed to apply for any of the above positions. Please indicate which position(s) you are applying for in your letter of interest.

NO PHONE CALLS PLEASE.