

## **Portland Children's Museum Summer Camp COVID-19 Health and Safety Guidelines for Summer Camp 2020 (6/2/20 draft) Based on CDC and OHA Guidance 2357 issued May 15, 2020**

Camps are an important enrichment activity for school-aged children and are also important as a source of childcare for many working parents. Portland Children's Museum will make safety and public health its highest priority at this summer's camp based on the following guidelines.

### **Operational Guidelines**

Portland Children's Museum Communicable Disease Management Plan Based on Oregon Health Authority and the Centers for Disease Control Guidance, Portland Children's Museum (PCM or Camp) has developed this written communicable disease management plan. This plan includes: protocols to notify the Multnomah County Health Department, Public Health Division of any confirmed COVID-19 cases among campers or staff; a process of record keeping to assist the County as needed with contact tracing; a protocol for screening campers and staff for symptoms; a protocol to restrict from camp any ill or exposed persons; and possible cessation of camp activities if needed.

- PCM will keep daily logs for each stable group of not more than ten children that conforms to the following requirements to support contact tracing of COVID-19 cases if necessary:
  - o Child's name
  - o Drop off and pick up times
  - o Adult completing both drop off and pick up
  - o Adult emergency contact information
  - o All staff that interact with stable groups of children (including any floater or substitute staff)
  - o Registration paperwork or online enrollment (and other regular means by which camp collects information from campers) must contain all contact information for all campers and staff. This log information will be maintained for a minimum of 8 weeks after completion of all camp weeks.
- PCM will restrict from camp any camper or staff known to have been exposed (e.g., by a household member) to COVID-19 within the preceding 14 days.
- PCM will communicate advice to staff not to work, and guidance to parents and caregivers not to bring their child to Camp if they or anyone in their household have recently had an illness with fever or a new cough. They should remain home for at least 10 days after illness onset and until 72 hours after fever is gone, without use of any fever reducing medicine (e.g., Tylenol, etc.), and COVID-19 symptoms (fever, cough, shortness of breath, and diarrhea) are improving. Staff or campers who have a cough that is not a new onset cough (e.g. asthma, allergies, hay fever, etc.), do not need to be excluded from camp. PCM may consider collecting information about existing conditions that cause coughing on intake forms.
- If anyone who has entered camp is diagnosed with COVID-19, PCM will report to and consult with the County Health Department regarding cleaning and possible program closure.
- PCM will report to the County Health Department any cluster of illness (more than one) among the summer camp program staff or campers.

## **General Guidelines**

- PCM will twice daily remind all staff and parents to keep themselves and their children home with any illness involving fever, new cough, or shortness of breath (at drop off and pickup). There also will be signs at every door to remind parents and caregivers. PCM will send emails weekly or more to remind parents of these guidelines and update them as to any changes.
- Individuals should stay and remain home for at least 10 days after illness onset and until 72 hours after fever is gone, without use of fever reducing medicine, and COVID-19 symptoms (fever, cough, shortness of breath, and diarrhea) are improving.
- PCM will provide handwashing facilities (sinks), soap, paper towels, tissues, and garbage receptacles that are easily accessible to both children and staff.
- All persons at Camp will be required to wash their hands hourly (and after using the restroom, before and after meals, after coming inside, after sneezing, blowing their nose, or coughing) with soap and water for at least 20 seconds. Campers will be asked to sing the birthday song twice every time they wash their hands to ensure long enough time for washing.
- Except when eating, preparing, or serving food and after using the restroom, alcohol-based hand sanitizing products (60 to 95% alcohol) may be used as an alternative to handwashing. If soap and water is not feasible (away from sinks, on the playground), alcohol-based hand sanitizing products may be used; however, every effort will be made to facilitate soap and water handwashing. Hand sanitizer must be stored out of reach of campers younger than 5 years of age when not in use.
- Staff and campers will be reminded frequently of the importance of respiratory etiquette as outlined below:
  - o Cover coughs and sneezes with a tissue or elbow;
  - o Throw any used tissue away immediately into a garbage receptacle; and
  - o Clean hands after covering coughs and sneezes, and after throwing away used tissues.
- Staff will wear face shields at drop off and pick, when checking temperatures, or isolating any campers due to potential symptoms.
- Face coverings will not be required for use by children and should never prohibit or prevent access to instruction or activities.
- If a parent or caregiver requests, children over the age of 3 may wear face masks if under close adult supervision, if the parent or caregiver provides the mask. Parents cannot provide masks for children other than their own.
- Children of any age will not wear a face covering:
  - o If they have a medical condition that makes it difficult for them to breathe with a face covering;
  - o If they have a disability that prevents them from wearing a face covering (including hearing loss), unless a clear mask is made available;
  - o If they are unable to remove the face covering independently

- To minimize contact during drop-off and pick-up, parents and caregivers must remain outside of the building for sign-in and sign-out of their children, and at all other times. PCM will have separate and distinct location doors for drop-off and pick-up times, and prevent contamination from touch points (writing implements, clip boards, etc.). Every stable group will have its own drop-off and pick-up location and designated parking areas.

### **Screening for symptoms. What if someone is sick?**

- PCM will check for new cough and fever for anyone entering the camp facility/area or interacting with campers and staff. Staff will check temperature of every camper upon drop-off every day with a non-contact thermometer. Individuals with a fever greater than or equal to 100.4° F will not be allowed to enter the grounds. Parents or caregivers must remain present during temperature checks. COVID-19 does not always present with a temperature or new cough. Symptoms of COVID-19 include fever and new cough, as well as, shortness of breath or difficulty breathing; fever; chills; muscle pain; sore throat; and new loss of taste or smell. PCM staff temperatures will be checked daily before campers arrive upon order of arrival at camp.

- If a camper or staff member develops a new cough (e.g., unrelated to preexisting condition such as asthma), fever, shortness of breath, or other symptoms of COVID-19 during the camp day/class session, PCM will isolate them away from others immediately in our designated First Aid room, and send them home with a parent or caregiver as soon as possible. Campers will be accompanied at all times.

- o While waiting for a sick child to be picked up, a staff member will stay with the child in a room isolated from others. The staff caregiver should remain as far away as safely possible from the child (at least 6 feet), while remaining in the same room.

- o The affected individual will not be allowed to return to Camp and should remain home for at least 10 days after illness onset and until 72 hours after fever is gone, without use of fever reducing medicine, and COVID-19 symptoms (fever, cough, shortness of breath, and diarrhea) are improving.

- PCM will ensure that staff have flexible sick-leave and absentee policies that discourage staff from reporting to work while sick.

- If anyone who has entered the camp facility is diagnosed with COVID-19, PCM will report the information to and consult with the County Health Department regarding cleaning and potential need for closure.

- PCM will report to the County Health Department any cluster of illness among the summer program staff or campers.

### **Physical Distancing**

- PCM will limit maximum stable camper groups of 10 or fewer children in a group or classroom (“stable” means the same 10 or fewer children in the same group each day).

- o Each stable group may change no more frequently than once each new week (e.g. for PCM operating on a weekly schedule, some campers will sign up for one week, while others for multiple weeks).

- o All After Care will be carefully managed to maintain campers in the same stable cohort in which they will spend their day.
  - o PCM Summer Camp 2020 will have a maximum of 3 stable groups of 10 each week since the facility or site can accommodate physical distancing for that number of campers and campers' access to and utilization of restrooms, handwashing facilities, and activities will happen within these stable groups of 10.
  - o Stable cohorts will consist of campers and staff; the number of staff needed for a cohort does not count toward the total of 10. PCM counselors will remain with a single stable cohort as much as is practical and feasible.
  - o Staff who do interact with more than one stable cohort will wear a face shield or mask, and wash/sanitize their hands before moving between stable cohort interactions.
  - o After Care: Stable groups will include the same campers during the camp day and during after care. Campers will always be in stable groups, even if there is only one of them in after care.
- PCM will ensure that each stable group remains in the same indoor physical space each day and does not intermingle with any other group.
  - The number of PCM staff interacting with each group of children will be minimized; staff should be dedicated to a single group and not move between groups if at all possible. If "floater staff" or different staff rotate with the stable group, they should be sure to sanitize their hands prior to entering the space with the stable group of children, and staff should wear face covering. All staff will wash hands in the two separate bathrooms reserved for adults only.
  - PCM daily activities will support physical distancing, where possible maintaining at least 6 feet between individuals. For example, PCM will revise camp for 2020 in the following ways:
    - o Eliminate large group activities in indoor exhibit halls, outdoor exhibit spaces, and all other areas (larger than a stable cohort)
    - o Increase the distance between children during table or art studio work when possible
    - o Plan activities that do not require close physical contact among multiple campers (including hand holding or touching)
    - o As much as possible, designate equipment (e.g., art supplies, Museum props, etc.) solely for the use by a single cohort and sanitize between uses. If equipment must be shared between cohorts, it will be sanitized before and after each use by a stable cohort.
    - o Minimize time standing in lines and take steps to ensure that 6 feet of distance between the campers is maintained as much as possible.
    - o Restrict all non-essential visitors and volunteers.
  - Parents and or other caregivers, other family including siblings and grandparents, will not be allowed to come to camp for special events this summer, even if 6 feet distancing between all persons can be maintained. Any emergency visitors must wear face shields or masks and sanitize their hands when they enter.

### **Intensify cleaning, disinfection, and ventilation**

- PCM will clean, sanitize, and disinfect frequently touched surfaces (for example, playground equipment, stationary climbing frames, door handles, stair railings, sink handles, drinking fountains,) several times each day
- PCM will eliminate use of all items that are not easily cleaned, sanitized, or disinfected (for example, soft or plush toys).
- PCM will ensure safe and correct application of disinfectants and keep these products away from children following labeling direction as specified by the manufacturer.
- PCM will ensure that ventilation systems operate properly and increase circulation of outdoor air as much as possible by opening windows and doors, using fans, and other methods.

### **Food and Eating**

- PCM will observe all usual food handling and storage protocols and requirement (e.g.' gloves, etc.).
- Campers and staff will wash hands with soap and water prior to eating. In limited circumstances, where use of soap and water is not possible because of lack of running water, using alcohol-based hand sanitizer (60-95% alcohol) will be acceptable.
- Campers will be required to bring their own lunches and snacks for health safety reasons.
- Campers and staff will be instructed not to share food with other campers or staff.

### **Miscellaneous**

- PCM will orient and train staff prior to the formal start of camp with physical distancing maintained. This will include an emphasis on training on COVID-19 facts, cleaning/sanitation protocols, and safety.
- PCM will create a plan for substitute staff if other staff suspect they are sick and must be absent.
- Campers and staff who are arriving to Camp from outside the Portland Metro Area or outside of the US must verify that they have been in the Portland Metro Area for 14 days without symptoms (fever, cough, shortness of breath) prior to the start of camp.
- High risk employees and campers:
  - o The nature of congregate gatherings raises risk for individuals with health conditions and or age that place them at higher risk of adverse outcomes with COVID 19. Campers and Employees in higher risk categories cannot attend camp where adherence to physical distancing is not likely to occur.
  - o High risk is defined as
    - People 60 years and older;
    - People with chronic lung disease or moderate to severe asthma;
    - People who have serious heart conditions;
    - People who are immunocompromised;

- People with severe obesity (body mass index [BMI] of 40 or higher);
  - People with diabetes;
  - People with chronic kidney disease undergoing dialysis;
  - People with liver disease; and
  - Any other underlying conditions identified by the OHA or CDC.
- Signs regarding hygiene and COVID-19 will be posted throughout the Museum.

These Guidelines are based on OHA Guidance issued at the direction of the Governor under Executive Order No. 20-25.