

Opal School of the Portland Children's Museum

K-5 Lottery Application 2018-19

Opal Charter School is a kindergarten through fifth grade public elementary school. As required by law, Opal Charter School enrolls students through its own lottery, independent of the Portland Public Schools' lottery or transfer process.

PRE-REGISTRATION

Current Opal School students pre-register in March. Eligible siblings must submit a lottery application, which is given priority in the lottery process.

LOTTERY PROCESS

The lottery for the 2018-19 school year opens on March 1, 2018. ***Lottery applications must be received (not postmarked) no later than 5pm on March 31, 2018.*** A separate lottery application must be completed for each student interested in attending Opal School. Twins are no exception. Each lottery application is assigned an application number. A computer program randomizes the list of application numbers, and assigns each application number a lottery number (rank). This process takes place in April after the data from lottery applications has been entered. When the process is complete, families are informed of the lottery results by mail.

Starting in late April, we offer placement by grade to the next student on the lottery list, in the order their application was selected by lottery. When enrollment is full, all remaining applicants are placed on a wait list in the order their application number was selected by lottery. When space becomes available, we notify the next family on the wait list. Lottery applications are not carried over from year to year. Families who apply to the 2018-19 lottery (but are not offered enrollment) must re-apply in the 2019-20 lottery if they still wish to attend Opal.

Out-of-district applicants, who do not declare that they will reside within Portland Public School boundaries by August 1, 2018 will be considered separately and offered enrollment only when all in-district applicants have been considered. Out-of-district applicants who declare that they will reside within Portland Public School boundaries by August 1, 2018 and who are offered enrollment, must provide their Portland Public Schools district address by August 1, 2018 to retain their placement in the school. If an applicant cannot provide proof of residency within the PPS District by August 1, 2018 the offer of enrollment will be withdrawn and their application will be removed from in-district consideration.

Each new student is required to submit two original documents as proof of residency by August 1, 2018.

INFORMATION SESSION

Each family whose student has been offered enrollment and each family whose student is at the top of the waitlist are ***invited to attend an information session at Opal School.*** Families are given information to determine if they would like to enroll their student at Opal School. If a family chooses not to enroll their student after the orientation meeting, that space is offered to the next applicant on the lottery wait list. This process continues until all spaces are filled for the 2018-19 school year. Because enrollment may change over the summer, applicants on the wait list may be offered enrollment at any time during the summer, including on or after the first day of school. In these situations, families are asked to make a decision about enrollment in a short period of time (24 hours).

LOTTERY APPLICATIONS

If you are interested in applying by lottery to the 2018-19 Opal Charter School for your student, please fill out the attached form completely and accurately. **The Application must be received (not postmarked) by the school office no later than 5pm on Thursday, March 31, 2018.**

A student must be 5 years old by September 1, 2018 to be eligible for kindergarten at Opal School. Proof of the student's age must be provided at the time of enrollment.

Due to the large number of lottery applications we receive, **we do not email, call or return a call to confirm receipt** of a lottery application. If you would like to be notified, please enclose a **STAMPED, SELF ADDRESSED** postcard with your lottery application and we will mail it when we receive your application.

Please visit www.portlandcm.org/teaching-and-learning/opal-school for more information.

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OPAL CHARTER SCHOOL
Lottery Application 2018-19

RECORD #	LOTTERY #
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*Lottery Applications must be **received** by 5pm on March 31, 2018*
Please print clearly

STUDENT INFORMATION			GRADE for 2018-19
First Name	Middle Initial	Last Name	<input type="checkbox"/> Kindergarten <input type="checkbox"/> Grade 1 <input type="checkbox"/> Grade 2 <input type="checkbox"/> Grade 3 <input type="checkbox"/> Grade 4 <input type="checkbox"/> Grade 5
DOB (mm/dd/yy)	Gender	Student Preferred Name	

PARENT / GUARDIAN INFORMATION		
Name of Parent / Guardian #1	Relationship to Student	Landline
Street Address & Apartment Number	Mobile Phone	
City State Zip	Work Phone	
Preferred Email Address (please print clearly)		
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Name of Parent / Guardian #2	Relationship to Student	Landline
Street Address & Apartment Number	Mobile Phone	
City State Zip	Work Phone	
Preferred Email Address (please print clearly)		

NEIGHBORHOOD SCHOOL INFORMATION	
Does this student live within the Portland Public School District boundaries?	<input type="checkbox"/> Yes <input type="checkbox"/> No Name of District _____
Name of school this student currently attends	
Name of PPS Neighborhood School this student would attend	

Do you declare that you will reside in the PPS District by August 1, 2018 <input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Please verify your address using the interactive District Map at www.pps.net/Page/2379</i>

Parent / Guardian Signature	Date
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OPTIONAL APPLICANT SURVEY

Please Note: The optional survey below is designed to provide information about the lottery pool to PPS, and to improve our outreach efforts to be inclusive and equitable.

Answers to this survey will neither help nor hinder the applicant in the lottery process. Answers to this survey are kept separate from lottery process.

How did you find out about Opal School of the Portland Children's Museum (check all that apply):

- Portland Children's Museum
- Opal School family
- Friend
- Website
- Other: _____

In the year before kindergarten, did the student usually spend 5 hours or more per week in a preschool or preschool classroom (such as in a school, Head Start, or childcare center):

- Yes Preschool Head Start
- No

Does the student belong to any of these historically-underserved groups (check all that apply):

- Race
- Ethnicity
- English language proficiency
- Socioeconomic status
- Gender
- Sexual orientation
- Disability
- Geographic location

Is the student of Hispanic or Latino origin? Yes
 No

Which categories best describe the student's race:

- Asian
- Black
- Native American or Alaska Native
- Native Hawaiian or Other Pacific Islander
- White

Does the student speak a language other than English at home? Yes: _____
 No

Please return completed lottery application to:

Opal School of the Portland Children's Museum
Attention: Opal School Office
4015 SW Canyon Road
Portland, OR 97221

*Lottery Applications must be **received** by 5pm on March 31, 2018*